

# Meeting Minutes for Membership Committee

August 2, 2017

Attendees: Adriene, Dr. Luc, Jen, Atanu, Jen, Chris, Ryan

Absent: Liliana,

July Meeting Minutes approved; Unanimous

Board Report – (Atanu) Additional information provided to post meeting

- Co-Chair for the membership committee is being resolved
- Email for Fall Meeting, Web streaming and app have been sent
- Society trademark is being worked on
- Work with a bookkeeping vendor to determine why there is a delay in the vendor's response to requests
- Web streaming test run for the registration process was completed and successful. Live link on website
- 2 out of 4 Program speakers and courses have been finalized. 2 other speakers pending finalization.
- Discussion on revision of the Society Bylaws
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Committee Reports:

## 1. Sub-Committee Reports

- Awards – (Chris) - No new updates.
- Website – (Ryan) Website updated for minutes and committee members contact information
- Networking – (Adriene/Atanu) – Networking dinners are set and have been distributed to Lori, Ann T (Blasts), Jen (App), May Thomas (Social Media)
- Membership Initiative (Invite a Friend)- (Chris) – No updates.
- Mentorship Program – (Dr. Luc/Liliana) - Dr. Luc circulated just prior to the meeting, a draft/revised proposal for the “New Member Support Initiative NMSI)”  
**ACTION ITEM (ALL): Review and Provide comments to Dr. Luc and Liliana by COB Mon, 8/28.**
- Café Press Account (Ryan) – a blurb will be added to the SCHC Website/App/Social Media promoting the store for the upcoming Fall Conference.

## 2. Additional Items

- Review Membership Committee SOPs- Adriene/Chris - The Awards/Membership SOP is under review by Adriene and Chris. To be sent to Jen by 8/4.

## 3. On Hold – Membership Initiative Proposal B

## 4. Motion to Adjourn: Unanimous