



2024 Hazard Communication Management Products Display Invitation

April 2024

Dear Sir/Madam:

This is a very special invitation to exhibit your hazard communication management products at the Annual meeting of the Society for Chemical Hazard Communication (SCHC) to be held at the Omni Charlotte Hotel, 132 E. Trade Street, Charlotte, NC 28202.

SCHC is an organization of professionals whose responsibilities include the development and/or review of product labels, safety data sheets, and other hazard communication information. These professionals represent the major industrial, consumer, and specialty chemical companies as well as pharmaceutical firms, manufacturers, government agencies, universities and consultants. The SCHC Annual Meeting will be an outstanding opportunity to interact with the membership of SCHC.

The vendor exhibit area will be available as follows.

SETUP: 12:00 p.m. to 6:00 p.m., Monday, September 23

EXHIBIT: 7:30 a.m. to 3:00 p.m. and 6:00 p.m. to 8:00 p.m. (with reception), Tuesday, September 24

REMOVAL: 1:00 p.m. Wednesday, September 25

(Arrangements for removal of your exhibit materials must be made in advance with the hotel.)

The hotel will provide security. As always, we will have a member reception in the exhibit hall from 6:00 p.m. until 8:00 p.m., Tuesday, September 24. The cost for an 8' by 10' booth only for this meeting is \$1,575. Booths are also included in the Gold and Platinum Level Meeting Sponsorships. You may purchase more than one booth. Each booth payment provides for one 8' by 10' booth with one 6' tabletop, and electrical outlet. Telephone lines and internet, if required, must be arranged by the exhibitor directly with the hotel. In addition, each registered meeting attendee will receive two drink vouchers for the evening reception. \$50 from each booth fee will go toward prizes in a passport game in an effort to increase booth traffic. *New this year*, attendees must provide their contact information to the vendor to receive a stamp and be eligible for the passport prizes.

There are 23 spaces available. If your company is interested in exhibiting, please submit the Exhibit/Sponsor form and review the Rules and Regulations. Registration will be available online at a later date. The designated meeting attendee will need to register and pay online or submit a check payable to the Society for Chemical Hazard Communication (SCHC). If you have any questions regarding this exhibit please contact Lori Chaplin at (703) 658-9246 or schc.lori@verizon.net.

Sincerely,

Doug and Jon

Douglas J. Strock and Jon Bang
Co-Chairs
SCHC Exhibit Committee

DEADLINE: Contract and payment must be received by July 31, 2024.

Society for Chemical Hazard Communication



Meeting Exhibitor / Sponsorship Agreement Form

SCHC is a Membership Organization. All profiles are tied to an individual, not a company. Payments cannot conveniently be transferred between parties. Please review the information carefully before submitting your completed form. Each submission will allow for one company. You may register for more than one booth.

EXHIBITOR / SPONSOR CONTACT INFORMATION

Company Name:

EVENT CONTACT – This person is not attending the event, but is responsible for planning and will be the contact for SCHC to obtain information for the Exhibitor Listing such as services description, logos, and other required information. The event contact will be notified when registration is available for the meeting and the designated meeting attendee will then need to complete the online registration form, select the appropriate Sponsorship or Exhibitor Level, and remit payment online.

Event Contact:

Job Title:

Address:

City:

State /
Province:

Zip/Postal Code:

Country:

Phone:

Email:

Website:

DESIGNATED MEETING ATTENDEE – This person is responsible for taking the meeting registration form and registering as the Sponsor or Exhibitor. This person will be identified as the Sponsor or Exhibitor, may attend the meeting, and will be included in the meeting attendee list. Submission of the registration will apply the appropriate level (exhibitor/sponsor) to this individual and will generate an invoice to the individual.

Meeting Attendee
(Exhibitors, Gold &
Platinum Sponsors):

Job Title:

Address:

City:

State /
Province:

Zip/Postal
Code:

Country:

Phone:

Email:

Website:

We will require logo images for posting (png or jpg)

EXHIBITOR BOOTH ONLY - \$1,575 (23 Booths in Total Available)

- One customizable tradeshow booth in the Exhibit Hall (8'x10'), includes one tabletop and electrical outlet.
- One meeting registration, to be specified during registration
- One unique pre-meeting email blast to all registrants sent by SCHC promoting your company
- Please refer to Exhibitor Contract for rules and regulations



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ALL MEETING SPONSORSHIP LEVELS INCLUDE THE FOLLOWING:

- Non-exclusive sponsorship of the 2024 SCHC Annual Meeting (September 21-26, 2024)
- One meeting registration, to be specified during registration
- One customizable tradeshow booth in the Exhibit Hall (8'x10') (Refer to Exhibitor Contract for additional details)
- One unique pre-meeting email blast to all meeting registrants sent by SCHC promoting your company
- Recognition as a meeting sponsor on SCHC's website, newsletter, and social media platforms (Twitter, LinkedIn, and Facebook) with your logo and a link to your website
- Recognition on the website [SCHC Website and/or Meeting Website] as a sponsor
- Gold and Platinum Sponsor Videos must be 2 minutes or less in length and will be posted on the SCHC website.
- All levels are subject to the Exhibitor Rules and Regulations

LEVELS OF MEETING SPONSORSHIP:

- GOLD LEVEL - \$2,500** – includes all the above PLUS
 - One video and recognition as a **GOLD** sponsor (Note: SCHC will proof videos prior to meeting)
- PLATINUM LEVEL - \$3,000** – includes all the above PLUS (Limited to 4 sponsors)
 - One video and recognition as a Platinum sponsor (Note: SCHC will proof videos prior to meeting)
 - A **5-minute** presentation where you may present a technical topic or showcase your services during the Plenary Session. **Platinum sponsorship speaking times are on a first-come basis.**

OTHER MEETING SPONSORSHIP OPPORTUNITIES (DOES NOT INCLUDE BOOTH)

- LANYARDS - \$800 (1 Slot Available)**
 - Company Logo on All Attendee Lanyards – qty: 500 (Note: SCHC Logo will also be printed on Lanyards)
 - Sponsor must arrange for design and cover all costs associated with lanyard production and delivery in addition to the \$800 for the sponsorship
- CATERING/FOOD SPONSOR (shared sponsorship) – \$1,000/Sponsor**
 - Recognition in the meeting agenda and Signage on Tables or Food Lines as a Sponsor (Sponsors must provide own signage)
 - First sponsor to sign up will take the responsibility of putting together the signage for all the other sponsors of the same item (multiple logos on one board)
- SWAG BAG SPONSOR (shared sponsorship) – \$1,000/Sponsor**
 - Recognition in the meeting agenda
 - Opportunity to provide bags/contents with your own logo

Complete this form and email to schc-admin@schc.org

For meeting sponsorship inquiries, please contact Doug Strock (djstrock@gltac.com) or Jon Bang (jbang1@yahoo.com)

For payment options, please contact Lori Chaplin (schc-admin@schc.org)

Society for Chemical Hazard Communication

P.O. Box 1392 Annandale, VA 22003-9392 Phone: 703-658-9246 Fax: 703-658-9247 www.schc.org



Meeting Exhibitor / Sponsorship Agreement Form

Why should you exhibit at the SCHC Annual Conference?

- ◆ Exclusive and very targeted audience of Hazard Communication Professionals
- ◆ Low registration fee - \$1,575 (Booth Only with 1 registration)
- ◆ Exhibitors paid by July 31, 2024, will be included on Banner
- ◆ Exhibitors paid by July 31, 2024, will be linked from SCHC web site to their own website
- ◆ Exhibitors paid by July 31, 2024, will be included on the SCHC meeting website
- ◆ Unique opportunity to interact one-on-one with potential customers
- ◆ Exhibitors limited to 23 which allows more time with attendees
- ◆ Exhibit Show open on Tuesday, only one night hotel stay required
- ◆ Convenient location



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ANTITRUST DON'TS FOR SCHC MEETINGS

1. DON'T discuss the prices your company will charge customers.
 2. DON'T discuss discounts, terms or conditions, or sale, warranty terms, profits or profit margins, shares of the market, bids or the intent to bid, rejection or termination of customers, sales territories or markets.
 3. DON'T discuss administrative or disciplinary action by the Association against a particular member.
 4. DON'T propose or discuss any proposal, in the absence of specific legal guidance, that the SCHC sponsor engage in any activity that may have the effect of producing an adverse economic impact on some competing companies.
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Meeting Exhibitor / Sponsorship Agreement Form

RULES AND REGULATIONS

GOVERNING THE

2024 ANNUAL MEETING

OF THE

SOCIETY FOR CHEMICAL HAZARD COMMUNICATION

Omni Charlotte Hotel
Charlotte, North Carolina

September 24, 2024



Meeting Exhibitor / Sponsorship Agreement Form

OBJECTIVE OF THE CONFERENCE

The Society for Chemical Hazard Communication provides its members a unique educational framework for dissemination of ideas in the technology and understanding of the regulations for chemical hazard communication through program activities and product displays.

CHARACTER OF EXHIBIT

It is understood and agreed by each exhibitor that the Conference is undertaken by SCHC primarily for the education of its members. To this end, each exhibitor agrees to display products or services in a manner which is intended to describe and depict the advantages of using such products or services.

SCHC reserves the right to prohibit any exhibit or part thereof which in its opinion is not suitable to and in keeping with the educational character and spirit of the meeting. SCHC further reserves the right to close an exhibit which is found to violate the agreement described above during the course of the meeting without refund of registration or of booth fees.

1. RESERVATIONS FOR SPACE will be made in the order in which payment for booth space is received.
2. RATES AND PAYMENTS SCHEDULE FOR SPACE: Each exhibit area, as defined below, is \$1,575.00 or included with certain Meeting Sponsorships (see Meeting Sponsorship Form). The total amount is due no later than July 31, 2024. In the event said amount is not received on or before July 31, 2024, said space may be released to another firm at the discretion of SCHC. All fees must be paid in U.S. dollars.
3. DIMENSIONS, LIMITATIONS AND FLOOR LOAD CAPACITY OF SPACE: Each standard 8x10 exhibit area includes a 6 foot tabletop and an electrical outlet. There are no back walls or side walls. Exhibits must be constructed so as not to obstruct the general view of adjoining exhibits.
4. INSURANCE AND LIABILITY are the full and sole responsibility of the Exhibitor. The Exhibitor agrees to indemnify, protect, save and keep the Society for Chemical Hazard Communication or their officers, directors, employees or agents harmless from any demands, claims, liability, costs and damages arising out of the use and occupancy of the leased space by said Exhibitor, or those holding under or claiming through the Exhibitor. SCHC should not be held responsible for the safety of exhibits in transportation, or otherwise, against robbery, mysterious disappearance, fire, accident or any destructive cause, nor for accident to Exhibitors, their employees, or their property.

Exhibitors shall carry public liability and property damage insurance. In the event of loss, said responsibility is solely that of Exhibitor.

- (a) If the hotel premises are defaced or damaged by the Exhibitor or Exhibitor invitees or guests, the Exhibitor shall pay the hotel for any or all expenses incurred by damages to its physical property, caused by Exhibitors or riggers, haulers, or other contractors engaged for the purpose of moving exhibits and equipment into and out of the hotel building.
- (b) The Exhibitor shall hold SCHC harmless from any claims, expenses, damages or liabilities resulting in damages to the hotel, its guests, agents or employees caused by or arising out of the actions of the Exhibitor or any of its employees, agents, or representatives.
- (c) The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibit's activities on the Hotel premises and will indemnify, defend and hold



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harmless the Hotel, its agents, servants and employees from any and all such losses, damages and claims.

5. **DAMAGES AND REPAIRS:** Nothing shall be pasted, tacked, nailed, screwed, or otherwise affixed to columns, walls, floors, or other parts of the hotel building or furniture.
6. **FIRE AND SAFETY REGULATIONS:** Only flame retardant materials shall be used in displays. Combustible decoration, such as crepe paper, tissue paper, cardboard, corrugated paper, oil cloth, tar paper, sisal paper, nylon, orlon and certain other plastic materials which are not flame retardant are prohibited by law and shall not be used. Possession, display, use or demonstration of any devices or materials containing radioactive or hazardous substances or using X-ray is prohibited unless prior written approval is obtained from local and state government authorities and SCHC.

All display or exhibit materials and equipment must be reasonably located. All equipment must comply with applicable federal, state, and local regulations.

Any violation of these requirements will result in an immediate removal of the offending display. Exhibitors will be responsible and liable for all fines, damages, or other liabilities arising from violations of these requirements.

7. **INSTALLATION** of exhibits may begin at 12:00 p.m. on Monday, September 23, 2024. Noisy or unsightly work in any exhibitor's booth area is prohibited during exhibit hours. No obstructions shall be placed in any aisle, passageway, lobby or exit leading to any fire extinguishing appliances.
8. **DISMANTLING:** No displays may be dismantled or removed before the official closing of the exhibit at 8 p.m. on Tuesday, September 24, 2024, except as arranged separately with the hotel management and SCHC representatives.
9. **INAPPROPRIATE EXHIBITS:** SCHC reserves the right to control or prohibit any exhibit deemed not appropriate. Aisle space may NOT be used for exhibit purposes, display of signs, solicitation or distribution of cards, circulars, samples, or other promotional materials.

The use of live models, performers and similar persons within the exhibit area for demonstrations, explanations, etc. shall be subject to advance approval of SCHC.

10. **PROHIBITIONS:** Subleasing or assigning of booths or part of a booth is NOT permitted. Exhibits, signs, or displays are prohibited in any of the public rooms or elsewhere on the premises of any hotel which is used for the Conference. Outside displays of equipment on or off hotel property are prohibited. Exhibitors shall not sponsor field trips for purposes of equipment demonstration. Violations of these prohibitions will result in denial of privilege of exhibit at future Expositions.
11. **SOUND DEVICES AND MOTION PICTURES:** The use of sound, devices, megaphones, loudspeakers, or undignified methods of attracting attention are prohibited. The use of motion pictures or controlled sound equipment shall be permitted only if written permission from SCHC is obtained, and all motion picture exhibitions shall be governed by local union regulations.
12. **WARNING:** Neither SCHC nor the Marriott Crystal Gateway Hotel shall accept shipments prior to Monday, September 23, 2024, at 8:00 a.m. Exhibitors who fail to heed this warning, knowingly or otherwise, shall pay the cost of drayage for removal of such shipments from the hotel, plus storage expenses, until the hotel is ready to accept incoming shipments from the authorized drayage company, plus cost of drayage to bring the shipment to the exposition hall. All special arrangements for shipments must be made beforehand directly with the hotel.



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13. **AMENDMENTS TO REGULATIONS:** All matters and questions not covered by these regulations are subject to the decision of SCHC. SCHC shall have sole authority to promulgate, interpret and enforce all rules and regulations, and to make any amendments to the regulations as shall be necessary for the orderly conduct of the Exposition.
14. **ADMISSION:** SCHC shall have sole control over all admission policies at all times. All persons visiting the exhibits shall be required to register and wear an appropriate badge while in attendance.
15. **EXHIBITOR'S REPRESENTATIVE:** The Exhibitor shall name one individual as its duly authorized representative in charge of its exhibit and hereby accepts and assumes responsibility for such representative, or alternates, being in attendance at its exhibit throughout all exhibit periods. This representative shall be placed on the mailing list and shall be the one individual to whom all future correspondence relating to the Exposition shall be addressed.
16. SCHC reserves the right to change conference dates and sites upon prior written notice to Exhibitors; and in such event, upon written request from the Exhibitor within 15 working days from receipt of change notice, SCHC shall refund to the Exhibitor its booth fee, without interest or any other further liability.
17. SCHC reserves the absolute right to cancel the Exposition and/or the meeting either in whole or in part; and in such event, SCHC shall refund to the Exhibitor its booth fee, without interest or any other further liability.
18. **IN THE EVENT** of strike, flood, fire, labor disputes, act of God, force majeure, or any other condition or circumstances outside of the control of SCHC causing cancellation, delay, disruption, or curtailment of the Exposition, either in whole or in part, after commencement of the installation of the Exposition, SCHC shall not be held liable therefore and the registration and booth fees shall not be refunded.