

Minutes of the SCHC Board of Directors Meeting
Friday, March 20th, 2009 at 9 a.m. EDT

In attendance:

Michelle Baker
Ann Brockhaus
Mark Cohen
Stacie Eakin
Len Hong
Pam Kreis

Bernie Lindquist
Suzanne Matuszewki
David Peters
Angela Rath
Michele Sullivan
Darlene Susa-Anderson

Regrets:

Bob Skoglund

The meeting was called to order at 9:02 a.m. EDT

Approval of February 2009 Board of Directors minutes

Angela Rath moved for the approval of the February minutes as amended. The motion was seconded by David Peters and the minutes were approved as amended.

Approval of February 2009 Board of Directors Emergency Call minutes

The minutes have not been circulated. Approval will be sought at a future meeting.

Agenda Items:

Fall SCHC PDC Tentative Schedule Review:

The PDC has submitted the following as the proposed course offering for the fall 2009.

| Fall 2009 – Washington, DC (Tentative) | |
|---|-----------------|
| Saturday | PD31 GHS |
| Sunday | PD31 GHS Cont'd |
| | PD07 EU |
| | PD01 Tox |

| | | |
|-----------|---|------------------------|
| Monday | PD22 ATE: Genotox, Mutagenicity & Carc. | PD24 ATE: Neurotox |
| | PD07 EU Cont'd | |
| | PD02 Industrial Hygiene and Safety for Hazard Communication | |
| Wednesday | Plenary Session | PD11 Multi Modal Trans |
| Thursday | PD11 Multi Modal Trans Cont'd | |
| Friday | PD11 Multi Modal Trans Cont'd | No Course |

The PDC has considered and discussed whether PD22 and PD24 should be replaced by current topic courses such as those offered in the spring 2009 that are being well attended. The BOD agreed that this should be considered.

Action Item: The PDC liaison should communicate information about the BOD discussion and their recommendation to reconsider the fall offerings.

NAOSH Week Invitation:

Suzanne Matuszewski had planned to attend and represent the SCHC but now has a schedule conflict. Michele Sullivan has offered to attend all or part of the conference and represent the SCHC if she can.

MSDS Authoring Course and Recommendations:

Suzanne Matuszewski forwarded the revised SDS Authoring Course and SCHC recommendations to OSHA. A subsequent e-mail from Tony Mapes questioned when the revised course would be piloted.

Action Item: Suzanne will communicate to OSHA that:

- that no substantive changes were made from the initial course offering
- that we do not intend to re-pilot the course, and
- that we have fulfilled our Alliance obligation for this objective.

Discuss potential cost saving ideas for the Fall Meeting:

Removed from agenda due to special call with Doug Eisner. See Other Item #3 below.

SCHC Anniversary Gifts:

Angela Rath reported the society has purchased 250 1-gigabyte flash drives that have the SCHC logo. The drives will be given to members who attend the 2009 spring or fall meetings (one per member). She will work with the Administrator to track who has received a gift. Extra flash drives will be reserved as speaker gifts and considered for possible sale.

Other Items:

1. Fall Summit

The need and timing for a summit meeting following the fall 2009 meeting was discussed. Considerations included, among other things:

- a. Scheduling conflicts with the new multimodal transportation course that several board members are considering
- b. The extra cost of travel in light of the economic situation
- c. Whether a questionnaire should be distributed to the society before/after the summit.

The summit will be held Wednesday afternoon and all day Thursday, October 7 8, 2009. It will be hosted by Ann Brockhaus at ORC Worldwide's Washington, DC office.

2. Basic Business License

Washington, DC has implemented a new revenue stream whereby almost everyone incorporated in the district or doing "business" in the district must file for a Basic Business License. This includes non-profits organizations. There is a filing fee of \$295 followed by an annual fee of \$200. Penalties for not obtaining a license are very expensive. The society's agent in the district recommended that we obtain legal counsel to determine if we are exempt since we do not maintain an office in the district.

Action Item: The board authorized Pam Kreis to contact John Gillick for counsel. If he is not available or does not know, the board authorized Pam to contact a lawyer with Venable LLP.

3. Special Meeting

A special meeting will Doug Eisner (Arrangements Committee chair) will be held on Friday, March 20th, 2009 at 11 a.m. EDT to discuss financial obligations, cost savings and consequences of making changes to contracts for upcoming meetings. Angela Rath volunteered to be the note taker.

Adjournment

The meeting was completed at 10:10 a.m. EDT

Recording Secretary – David Peters