

Minutes of the SCHC Board of Directors Meeting
September 17, 2009 – 1:30 pm (EST)

In attendance:

Michelle Baker	Ann Brockhaus
Mark Cohen	Pam Kreis
David Peters	Angela Rath
Michele Sullivan	Darlene Susa-Anderson
Suzanne Matuszewki	

Regrets:

Bob Skoglund	Len Hong
Bernie Lindquist	Stacie Eakin

The meeting was called to order at 1:30 pm EST

Approval of August 2009 Board of Directors minutes

Deferred to October meeting

Approval of September 2009 Special Conference Call minutes

The minutes were approved with one abstention.

Agenda Items:

a. Legal review of the disclaimer for GHS Speakers Bureau:

John Gillick approved disclaimer. He also said that he would continue to help SCHC on like matters as much as possible.

b. ANSI Standard Ad hoc Committee activities:

SCHC will abstain from vote or comment. However, we will forward comments by membership by the due date.

c. An update on the planning for the fall summit:

Denise Deeds has been invited to both days because of her position as former SCHC President and because of her heavy involvement in the first summit. Amy Breedlove has been invited for both days as she was the committee chair for the demographics committee.

d. Meeting attendance update:

There are 178 people registered for the meeting. The hotel room block is sold out. Only one course has 10 or fewer attendees.

There is a contingency plan in place in case the NPRM is announced prior to the meeting. Tuesday morning's agenda may be changed somewhat to capture the impact of the announcement. A small committee will be formed to prepare for last minute changes to the program, meeting invitations, meeting announcements and facility arrangements in this case.

e. Proposal for "Members only area"; see attached proposal:

The Outreach Committee proposed a members only section to the SCHC website. The Board is generally supportive of a member's only section on our website. The Membership Directory, for example, would be beneficial in an electronic format on a member's only side. However, other suggested sections of the website in the proposal are currently available publicly on the website. This would remove current benefits offered by the organization. It possibly would create ill-will by taking away items that have historically been available online. The Board requests that the Outreach Committee brainstorm new value-added items for the members-only side. Proposals should include new hazcom tools not currently available at all on the website. A decision was made to send feedback to the Outreach Committee regarding BoD discussions via the committee liaison, Mark Cohen.

f. Budget request from the PDC for webinars. See the attached budget proposal request:

The PDC committee has proposed two new webinars related to the OSHA GHS NPRM. A motion was made to accept the proposal with one small change: the non-member cost should be increased to \$125. The motion was carried.

g. Other new business:

D. Peters, in his position as Board Chair, mentioned that he will request that committee chairs send reports to BoD prior to the face-to-face meeting and refrain from giving a line-by-line dissertation of their reports at the meeting. Instead, the time would be better spent in open discussion of the reports and other topics by the group. General consensus of the Board regarding the suggestion was favorable. However, the suggestion only works if committee chairs submit their reports and BoD members read them before the meeting.

Darlene Susa-Anderson mentioned that Ann Thompson, Program Committee Co-Chair, had prepared a 3-year summary of program presentations, presentation suggestions and meeting ratings. The BoD agreed that this

information would be beneficial for distribution for consideration at summit meeting. Darlene will distribute.

Adjournment

The meeting was completed at 3:04 p.m. EST

Recording Secretary – Michelle Baker