

Minutes of the SCHC Board of Directors Meeting
March 18, 2010 – 2:30 pm (ET)

In attendance:

Michelle Baker	David Peters
Ann Brockhaus	Angela Rath
Mark Cohen	Michele Sullivan
Stacie Eakin	Darlene Susa-Anderson
Len Hong	Bernie Lindquist
Pam Kreis	

Regrets:

Suzanne Matuszewki
Robert Skoglund

The meeting was called to order at 2:34 pm EST.

1) Approval of February 2010 Board of Directors minutes

Angela Rath moved to accept the February minutes as amended. Darlene Susa-Anderson seconded.

Minutes approved as amended.

Amendments:

- *With regard to the Outreach Committee proposal, the statement that “It was agreed that SCHC would not promote the collaborative courses, webinars and meetings as SCHC does its own activities and events” will be amended to read “It was agreed that SCHC would not promote the collaborative courses, webinars and meetings to the same extent that SCHC promotes its own activities and events.”*
- *Delete “2009” from the minutes approval header.)*

2) Comments on protected PDF file of membership directory – Dave Peters

There is no way to completely protect the membership directory pdf, as once it is printed, it can always be rescanned. (This is no different from the hard copy we currently send out.) Using a secured pdf in a password-protected area of the website is the most we can hope to achieve and the BOD expressed comfort with going forward with this approach. Consensus was that there is no need for a second password for opening the directory itself. Dave will send the secured pdf back to Lori Chaplin to distribute.

3) Spring Meeting update

Numbers as of 15-MAR-2010:

Registered for meeting: 97 (72 are non-board members)
for courses: 74 (4 on GHS waitlist [now capped at 32]; 2 in GHS course who have not yet paid, one probably will, one may not)

for board meeting: 25

For room and meal planning:

- a. April 10 – 36 for lunch (32/GHS and 4 staff)
- b. April 11 – 62 for lunch (32/GHS ; 11/IHS ; 15/HCEU ; 4/staff)
- c. April 12 - 48 for lunch (15/HCEU ; 13/RRCD ; 16/CSA ; 4/staff)
- d. 25 for the Board meeting; (NOTE: M. Rudolph will not be attending)
- e. 31 for the Board dinner plus possible 1 unknown (Levi)

Suzanne Matuszewki invited OSHA Region 6 and received no takers to the *gratis* meeting or courses. We will follow up with Morgan Seuberling (OSHA Alliance contact) to try to understand why they are not attending.

Amy Breedlove, as head of poster session, is looking for help with ideas/budget for a poster prize. Angela Rath volunteered to help Amy with prize ideas.

Another email meeting reminder went out today to the membership. It will go out again around the 29th again when Tim of Professional Techworks returns from vacation. Discussion about the low numbers ensued. It is not clear whether this is related to marketing (we have no real budget for this), the economy (other conferences appear to be doing well), or other. We will do a post-mortem late in the April board meeting or at the May meeting.

4) SCHC Administrator Contract – Mark Cohen

Mark moved that SCHC continue the contract with Lori Chaplin as SCHC administrative assistant from April 1, 2010 – through Mar 31, 2011. Pam Kreis seconded. Motion passed.

Mark moved that Lori's compensation increase from the current \$37/hr to \$38.50/hr based on average business rates. Darlene Susa-Anderson seconded. Motion carried. Mark will sign the contract.

5) Website update – Bernie Lindquist

The Members-Only area of the website is under development. If ready for the spring meeting, it may be that we can make an announcement at that time.

6) Fall meeting email from Doug Eisner.

We are meeting the obligations for food and beverage at the spring meeting in New Orleans.

The possibility of decreasing our room commitment for the fall meeting (Marriott Crystal Gateway in Washington DC) was discussed. If the hotel is advised before April 1, there is no penalty for a decrease in room block. The downside to this is reduction in general meeting rooms, PDC meeting area, and display area. The reduced meeting room size last year was not acceptable, and was noted by those who filled out comment sheets following the meeting. Pam Kreis (liaison to Arrangements Committee) agreed to work with Doug

Eisner to look at some of the issues of importance with respect to reduction in space (screen visibility, alternative space-saving seating arrangements, seat accessibility, importance of having side aisles, room size for GHS course).

Dave Peters moved that we authorize Pam Kreis to speak to Doug Eisner for the Board, and if they believe that it is appropriate, to reduce the room commitment for the Fall 2010 meeting. Angela seconded the motion. Motion passed.

7) Arrangements chair succession planning/mentoring –

This has been moved to the April meeting, so that Pam Kreis has an opportunity to discuss this with Doug Eisner, current chair.

8) Draft of SCHC Goals – Dave Peters, Mark Cohen, Darlene Susa-Anderson, Stacie Eakin

Dave, Mark, Darlene and Stacie met and went through information that came out of the summit and developed goals. At the outset, they agreed that the SCHC Mission is still valid; they then looked at the comments from the summit in light of the SCHC Mission to assess how they fit in with the mission of the organization. They attempted to structure the goals such that they are “SMART” goals (specific, measurable, attainable, realistic, and timely), and keeping in mind that the BOD itself is setting goals that then trickle down to the committees.

ACTION ITEMS:

1. Members of BOD are to prepare for productive dialog at the April meeting by reviewing summit information and goals prepared by this committee.
2. Goals prepared by this committee will be sent out as draft and as privileged information to committee chairs so that they can prepare to engage in discussion at the April meeting.
3. Members of the BOD with questions/suggestions about the goals are to send those to Dave before the April meeting.

8) OSHA GHS Implementation Hearings –General impressions from those who attended (Michele Sullivan, Ann Brockhaus). Implications and Opportunities for SCHC

Michele, Ann and Bob Skoglund attended parts or all of the testimony. OSHA, NIOSH and several trade unions testified (no individual companies, although some were there on trade association panels). Testimony was overwhelmingly positive. Many (labor unions, AIHA) had concerns about lack of requirement for TLV to be on MSDS, particularly since PELs are sadly outdated. Some also pushed for RELs. (The current OSHA proposal requires PELs and any other OEL recommended, so if this includes TLVs, you would still include those on the MSDS. There are limits to what OSHA can actually require on an MSDS. Any changes shouldn't result in a DECREASE in worker protection, and it can be argued that not requiring TLVs is a decrease in worker protection.)

There was repeated call for references, support documents, training, other resources, and for OSHA to work with NIOSH and organizations like SCHC to provide training opportunities. Consistency was stressed (e.g. mandatory precautionary statements, same information on MSDS and labels, same pictograms colors). Most expressed desire for longer phase in – maybe different deadlines for substances and mixtures. Concern for translation of training materials, MSDS and labels for workers whose main language is not English was noted. Unions want information from OSHA substance specific standards in MSDS Section 15. With regard to pesticides and FIFRA in a manufacturing setting, workers feel that they need workplace labels for pesticides, that existing labels are geared toward end users (not currently including chronic hazards). Where pesticides are manufactured, MSDS for active ingredients are required. If there is a FIFRA label for a given pesticide, it's exempted from having a separate workplace label. (that's still the case with the ANPR, and under GHS, the FIFRA label and the OSHA workplace MSDS are going to get even further apart.)

Next: The hearing in Los Angeles has been canceled; next is March 31 in Pittsburgh. Then, OSHA has 60 days to close this comment period. The general thought is it will be another year (at a minimum) after the end of the comment period before a final rule is issued. (Hard to say whether OSHA will reinstate the TLV requirement.) Comments will be summarized in the preamble to the rule. Go to www.regs.gov and put in the docket number to see all of the submitted comments.

Next month – Dave Peters will ask Darlene Susa-Anderson to report on the Pittsburgh testimonies. Jennifer Mahoney, PDC chair, will also be there.

Darlene will pass summary of Pittsburgh testimonies to Sabrina Caldwell, so that the possibility of an update somewhere at the spring meeting can be considered.

9) Election results

Rich Willinger has not reached all candidates yet, so election results have not been announced. If Dave Peters is elected to VP, there will be a vacancy on the board. The board appoints the person to fill that vacancy. Dave, as Board Chair, will set up a conference call before the end of March for Board discussion on filling the vacancy. Nominees should be sent to Dave before the meeting. Dave will send out email asking for availability.

Next meeting:

Monday, April 18, 2010, 1-5 p.m. CT – Bob Skoglund is recording secretary.

Adjournment

The meeting was adjourned at 4:05 p.m. ET.

Recording Secretary – Bernie Lindquist