

Meeting Minutes for Membership Committee

May 7, 2017

Attendees: Adriene, Chris, Ryan, Jen, Luc, Atanu,

Absent: Liliana, Mary, Rick

Board Report – () New Liason? By May meeting,

- Report on App usage (Jen) 80% adoption rate. 75, 200unique users 180 ..35-40% a
- Good feedback for next time, with Q/A; contracted a bookkeeper for accounting services,
- European Commission requesting feedback on regulatory topics- we are encouraged to participate.
- OSHA's remote presentation, web streaming/hosting approved for Fall. Portion of meeting will be streamed (AM session). An update to web-streaming registration page to provide renewable link that won't expire so that you can test the set up for web-streaming.

Committee Reports:

1. Sub-Committee Reports

- Awards – (Chris) Michelle presented with Lifetime Award. Review the creation of a new Award or Recognition to address acknowledgement of SCHC member's achievements/activities by other organizations/companies. (per Lori) Had to remove "gift certificate to café press" from the awards descriptions page because we cannot purchase these. We will need to find another award gift .
- Website – (Ryan) Meeting minutes have been posted and are up to date through April (will post May when finalized). Awards winners from 2017 Spring (Michele Sullivan) have been added to awards page.
- Networking – (Adriene/Atanu) – No new updates. Crystal City restaurant information established.
- Membership Initiative Proposal B – (Adriene/ Dr. Luc/Chris) – Outreach Comm, Web Comm, Social Comm to help provide more detail that we can provide in our proposal. We will hold on this to hear from the Marketing resource that the Board is hiring.
- Membership Initiative (Invite a Friend)- (Chris)
- Mentorship Program – (Dr. Luc/Liliana) Spoke with Sharon Breyer – Resource Comm. about the concerns of this program and understand the needs. A synopsis and proposal to be presented to Membership Comm June Mtg
- Business Process for handling Awards - (Chris)- Chris will review
- Café Press Account (Ryan) – log in information obtained from Jen. No new sales since 2015. Lori and Atanu are only two sales ever! Even award winners who we give gift vouchers to the store have never used them...

2. Additional Items

- Review Membership Committee SOPs- Adriene

3. Motion to Adjourn: