

Meeting Minutes for SCHC Membership Committee

September 6, 2017

Attendees: Atanu, Chris, Jen, Luc, Ryan, Tanisha

Absent: Adriene, Liliana, Michelle

Quorum was established. The meeting was chaired by J. Mahoney.

September Agenda

- Motion to approve the agenda as written (Atanu)
- The motion carried by voice vote

August Meeting Minutes

- Motion to approve the minutes as written (Luc)
- The motion carried by voice vote

Board Report – (Jen/Atanu)

- Financial health of the Society / Options for new bookkeeping provider
- University Relations Committee proposal for Academic Year 2017-2018 discussed / Foundation to accept tax-free donations from businesses/universities/individuals to help fund ongoing University Relations activities discussed
- Publicity/Marketing Plan received / Proposal to aid implementation forthcoming

Committee Reports:

1. Sub-Committee Reports

- Awards – (Chris) – Adriene and Chris revisited the SOP and updated/revised to reflect current practice.
- Website – (Ryan) – Minutes are posted through July 2017. Award winners are current through Spring 2017. Membership list will be updated to include Tanisha Upshaw.
- Networking – (Adriene/Atanu) – Networking dinners are set and have been distributed to Lori, Ann T (Blasts), Jen (App), May Thomas (Social Media). Atanu has updated FB with Networking Dinners – RSVP is possible through FB too. Info is also feeding through LinkedIn and Twitter too.
- Membership Initiative (Invite a Friend) – (Chris) – Was approved by BOD, but not sure where things stand. Nothing new. Chris will follow up with Adriene. **(Agenda item for next meeting)**
- New Member Support Initiative (NMSI) – (Dr. Luc) – Added general information on cost. Hope for implementation Spring 2018.
 - i. Motion to approve NMSI proposal as amended/discussed. “Knowledge” term will be revisited to clarify the knowledge of the Society (not HazCom), cost of sticker option is negligible. (Jen)

- ii. Motion carried by Voice Vote.
 - iii. ACTION ITEMS:
 - 1. Luc/Liliana will revise and circulate to the Committee.
 - 2. Jen will facilitate the initiative progressing to the BOD in Michelle's absence.
 - Café Press Account (Ryan) – Will submit a couple of powerpoints to Lori to include in rotating slides. Also blurbs for SM accounts – stock up on gear/SCHC store link. Decide at end of 2017 whether to keep the store. Can also include in Push Notifications for the app.
2. Additional Items
- Chris – Do we know if SCHC members in Houston are safe?
3. On Hold – Membership Initiative Proposal B (Chris) – Adriene and Chris waiting for Marketing Proposal. . . any benefits? Chris will review proposal and Initiative B again to review synergies again before refining.
4. Motion to Adjourn: Ryan / Luc – Voice Vote – 2:43 p.m. ET