

Minutes for Membership Committee

13-Apr-2016

Committee Reports:

1. Board Report and Committee Action Items – Jen

- Board meeting soon.
 - i. Not sure if Jen will stay liaison because she will be Vice President next week.
 - ii. No action items for membership.

2. Sub-Committee Reports

- Networking – Adriene
 - i. Networking Lunches –
 - 1. Covered for Spring –
 - a. Ryan, Dr. Luc and Doug Strock
 - b. Lori has info and will make copies
 - 2. Email to facilitators is done.
 - ii. Dinners
 - 1. Reservations – Under SCHC and will use Lori's phone number
 - a. Follow up and confirm this.
 - 2. Some changes to hosts but all are in place
- Awards – Terrae/Paula/Jen – ALL WINNERS NAMES MUST BE KEPT QUIET!!
 - 1. Lifetime Achievement – Denese Deeds – Board needs more information. Get to Paul regarding Beth Tanner's help. This got lost and needs follow up. Paula will do.
 - 2. Distinguished Service – Pam Kreis – Board is doing something different. Award has been purchased and is with Lori.
 - 3. Outstanding Volunteer – Elaine Freeman – Will receive at Fall meeting as she will not be in attendance at the Spring Meeting.
 - 4. Outgoing President's Award – This is needed at the end of each 2-year cycle. The award/plaque was ordered, inscribed and with Lori. The process will be a part of the new Standard Practices.
- Membership – Adriene/Terrae
 - i. Eric Boelhouwer – 8 Ideas – Strategic Initiative to Increase Total # of Companies
 - 1. Membership Offer for Future Webinar Participants (see attachment)
 - 2. We need a holistic approach for this. Terrae will get all items together in a format for review with Paula's notes. Some may be combined.
 - 3. Discussion will be held offline and then reviewed at future meetings.
 - 4. Members are asked to look at overall ideas, possible complications and usefulness.
- Website – Ryan – nothing to report
- Mentoring – Dr. Luc
 - i. Paula has the email from Dr. Luc. First draft of content to be sent for mentoring interest email and survey. Been forwarded to all committee members asking for comments. This needs to be in place and sent as soon as possible following the Spring meeting.

- Additional Items
 - i. Spring Meeting –
 - 1. Slides Updated
 - a. John Howell (jhowell@ghsresources.com) will receive them for the meeting.
 - 2. Membership Committee Meeting after Plenary
 - a. Ryan, Dr. Luc, Rick LaCroix will be at the meeting.
 - i. It will be run by Ryan. Room/Space needs requested from Lori/Doug Eisner.
 - ii. Talking points sent to Ryan, Dr. Luc and Rick by Paula.
 - iii. There will be no Membership/Awards Report at Business session on Wednesday morning.
 - b. Attend President's lunch and promote Membership committee. Rick LaCroix will handle this. (Paula miscommunicated with Rick and cancelled this.) Jen Mahoney agreed to step in and handle.
 - c. Terrae and Paula can be reached by phone.
 - ii. Standard Practices
 - 1. Update begun. Final Draft due by Friday of this week.
 - 2. Need to incorporate Ann Thompson's updates as well.
 - iii. Membership Email is live. The email address is membership@schc.org.
 - iv. Jen Mahoney is changing roles. She is starting with CGI on April 22nd. Her new email address is Jennifer.Mahoney@cgi.com. She will be a co-worker of Adriene Bopp and Paul Burgandi.

Members in Attendance: Terrae, Jen, Ryan, Rick, Dr. Luc

Motion to Close: Dr. Luc

2nd: Ryan

All in favor – voice vote passed