

# Agenda for Membership Committee

9 – December -2015

## Follow up to Items Not Addressed at Other Meetings

### Committee Reports:

1. Board Report and Committee Action Items – Jen
  - **Topic of Discussion: Website content – looking at copyright and liability agreements.**
    - i. **Could impact our group but nothing yet**
  - **Strategic Initiatives – still moving forward**
    - i. **Company Membership (Eric B) – has no resources. Has some ideas for increasing membership**
  - **Meeting frequency, stewardship, CHCS – possible co-event**
  - **Website update – Membership renewals are on hold.**
2. Sub-Committee Reports
  - **Networking – Adriene**
    - i. **Spring meeting information**
      1. **Confirmed 2 out of 3 dinners. Struggling with distance and separate checks.**
      2. **Shuttle service option – list on dinner notice fee for shuttle (\$8) and that cash is necessary**
      3. **Chains are ok.**
    - ii. **Networking Lunches – Decisions?**
      1. **Not many responses back from committee**
      2. **Suggestions**
        - a. **If one of our committee cannot go, check with other committees. Last registration date is one month out.**
        - b. **Adriene can get the map and mark locations ahead of time.**
  - **Awards – Terrae/Paula –**
    - i. **Have these been added to Standard Practices? Not yet – Terrae will handle.**
    - ii. **Promote the Awards – Paula –**
      1. **Email blast to promote new awards and get nominations. Draft Approved.**
      2. **Note on SCHC homepage**
        - a. **Homepage: Nominations are now being sought for all 2016 SCHC Awards. For a detailed description of all of the SCHC awards and how to submit a nomination, please visit us at <http://www.schc.org/awards>.**
      3. **Next President’s message – Use same text as note for SCHC homepage.**
    - iii. **Distinguished Membership –**
      1. **Letter for receipt to members is needed**
      2. **Discuss draft**
        - a. **Add a note – this code should not be used by any other member.**
        - b. **Add CC at the end.**
        - c. **Vote online.**
  - **Membership – Steve/Adriene**
    - a) **Discuss Eric Boelhouwer’s idea of Registry list - Jen follow-up –**

- a. There are about 25 on the Registry list who are not members of SCHC.
    - b. Adriene will contact Eric to start the process and discuss.
  - b) Discuss the idea OSHA webinar attendance – Jen follow-up –
    - a. There may not be enough value for the size of the task given many are not connected to our area. Could eliminate all of the “.gov” from the list.
    - b. Place on hold until we see how the connection with the Registry list goes.
  - c) Plan still to follow-up with INACTIVE members?
    - a. Previous attempts by Adriene and Paula – not much value
    - b. Possible hold until after the spring meeting given website update.
- Website – Ryan
  - i. Awards
    - 1. Past Winners posted?
      - a. Include phrase “This section is not complete. If you are aware of previous winners, then please contact the Membership Committee Chairs.”
      - b. Website is under construction. Will be when new website is live.
      - c. All materials with Lori for posting.
- Mentoring
  - i. Board approval given for interest email.
    - 1. Need content and or Survey Monkey questions –Suggestion is to use questions from paper survey used at the spring meeting.
    - 2. Who will lead this? Dr. Luc has expressed an interest.
- New Items:
  - i. None at this time.

Motion to Close: Adriene

Second: Jen

Voice Vote: Close meeting.