

Meeting Minutes for Membership Committee

14-Sept-2016

Committee Reports:

1. Sub-Committee Reports

- Awards – Terrae/Paula/Chris –
 1. Nomination paperwork needs to be a form.
 - a. Atanu finished this. Will send to Ryan to get uploaded on the website
 2. Distinguished Members – Jen’s idea
 - a. Gift certificates for awards – This has now changed to just gift certificates because Café press no longer offers gift certificates. This needs to be updated on Standard Practices
 - b. Send them an email about membership renewal
 - i. Use membership@schc.org email
 - ii. Qualify for Distinguished
 - iii. Benefits of Distinguished
 - c. We do paperwork?
 - d. Do we need Board permission to contact? We do not need board permission to contact. Ryan and Paula worked on an email format to send winners of the Distinguished Membership award
- Website – Ryan
 - i. Issue with minutes and award nominees/winners- Have we re-sent the updated minutes to Lori without the nominations listed – Terrae is tracking these down to give to Ryan
- Networking – Adriene
 - i. Networking Lunches
 - ii. Dinners – fall meeting– Adriene needs two more volunteers for the dinners. Will contact Lori for list of class attendees to reach out to.
 - iii.
- Membership – Adriene/Terrae
 - i. Initiatives from Eric - Discussion and Decisions – Board needs to see progress – Chris, Terrae, Adriene and Dr Luc will meet to go through the initiatives, decide which ones to use and create one proposal for all of them to send to the Board after reviewing with the Committee.
- Mentoring – Dr. Luc – Working on finishing up the Survey and creating the email to send to Members.

2. Additional Items

- Standard Practices – Need to add the changes to Awards Process and do an overall review to ensure it is current.