

**Minutes of the SCHC Board of Directors (BOD) Conference Call
May18th, 2006**

Start of Meeting

Ann Brockhaus (President) opened the meeting at 9:04 a.m. (EDT) and roll was taken. Dan Levine was the note taker for this meeting

Attendance:

In attendance:

Ann Brockhaus, President
Mark Cohen, Vice President
Denese Deeds, Past President
Pam Kreis, Secretary/Treasurer
Suzanne Matuszewski
David Peters
Bob Skoglund
Amy Breedlove
Dan Levine (taking minutes)

Absent:

Len Hong – indicated that he could not attend.
Michele Sullivan, SCHC BOD Chair – indicated that she could not attend
Stacie Eakin

Agenda

1. Approval of minutes (April and March)
2. Planning Session strategies:
 - Meeting frequency
 - Demographics ?
 - Professional Development?
3. Program update

Approval of Minutes

March minutes approval: Changes were submitted from R. Willinger (Nominating Committee) regarding pool of potential officers and C. Sokol (Resources Committee). Denese Deeds moved to accept, Dave Peters seconded. Board approved the changes. April minutes approval: Denese Deeds moved to accept as written. Dan Levine seconded. Board approved.

Planning Session Strategies Update

- **Meeting Frequency (Bob Skoglund)**
Bob Skoglund discussed tally of votes received to date. (Survey was sent out to all membership by email on the 8th of May.) The “team” will review and process survey results starting in a few days. Initial results show no overwhelming desire for change. Meeting location has lowest “no change” response to date but only 37% wanted to look at potential changes.
- **Demographics (Amy Breedlove)**
Charlie Sokol has worked up preliminary assessment on membership demographics. Anticipate completion of data entry by end of June.

- **Professional Development (Dan Levine)**

Sending of survey to balance of membership will be discussed during the conference call scheduled for Tuesday, the 23rd.

- **Program Committee (Suzanne Matuszewski)**

Committee is seeking final confirmation of speakers for fall, 2006.

Topics include chemical storage issues, a panel for managing EHS in the “real world” of mergers, divestures, etc. and Nanotechnology hazcom.

Sabrina Caldwell will become co-chair of Program Committee (with approval of her employer, The WERCS.)

- **Professional Development (various)**

No co-chair has been appointed to date. The committee will continue to examine the issue of a committee co-chair.

- **ADA Policy Compliance (Denese Deeds)**

D. Deeds has sent an email to the attorney but has not received a response.

- **Next Meeting**

The next BOD conference call is scheduled for 9:00 a.m. (EDT) on June 15, 2006. Len Hong is scheduled as the recording secretary.

Meeting Adjourned

The meeting was adjourned at 9:34 a.m. (EDT).

Prepared and submitted by

Dan Levine
Acting Recording Secretary