

**SCHC Board of Directors Meeting  
May 20, 2004  
Conference Call**

**Attendance:**

Present:

A. Brockhaus  
M. Cohen  
D. Deeds  
D. Edminster  
L. Hong  
P. Kreis  
D. Levine  
R. Skoglund  
W. Starr  
M. Sullivan

Absent:

A. Grant

Meeting Opened

M. Sullivan opened the meeting at 9:07am.

Approval of Minutes:

The minutes of the April 15<sup>th</sup> conference call were reviewed. After a slight correction to the date of the next conference call, D. Levine made a motion to accept the minutes with the correction. Seconded by D. Deeds. Approved with a unanimous vote.

Committee Liaisons

D. Deeds had sent out a list of committee liaisons to the board. Due to a potential conflict of interest, L. Hong requested not to be assigned as liaison to the Exhibit committee. D. Edminster agreed to switch, giving L. Hong the Newsletter committee liaison, and taking the Exhibit committee for herself. D. Deeds indicated a corrected version of the BOD liaison list would be sent out that day.

### OSHA Alliance:

A. Brockhaus noted that there was a conference call scheduled for that same day, to discuss two issues:

1. The accuracy and quality of MSDSs; and
2. A check list for use by OSHA compliance officers.

A discussion followed regarding the contents of the check list and how it would be used by OSHA. There is a belief that the checklist should contain both OSHA requirements and industry best practice. It is felt that both should be included and given to OSHA and let them decide how to split out. It was noted there is a concern that a list containing best practices would be something that an inspector could use to cite you on “through the back door”. It probably would be better to call it recommendations or guidance rather than best practice. In addition to the checklist, an additional guidance document would be generated with instructions for use of the checklist.

D. Deeds reported that our application has been submitted to exhibit at OSHA's Compliance Assistance Training sessions taking place on June 15 and 16. The sessions are attended by various OSHA personnel and are an opportunity for Alliance groups to exhibit. She reported that had not heard back from the World Safety Congress regarding exhibiting at their meeting. Talks have been held with the AIHA Committee Chair on Training and Communication regarding things that SCHC and AIHA could do together. They are interested in working with us on a review basis in our OSHA Alliance efforts. A meeting was also held between A. Brockhaus and M. Sullivan with AIHA staff regarding teleweb conferencing. Two potential subjects would be GHS and MSDS improvement. It was felt that the GHS topic would be a bigger sell. SCHC would provide technical content of training and AIHA would provide web media.

M. Sullivan gave a presentation on the SCHC/OSHA Alliance at the recent AIHA meeting. Marta Kemp, of OSHA's Reg. One noted that they may be interested in working with SCHC on

some issues. M. Sullivan and J. Silk are also scheduled to present a GHS Awareness/Alliance type presentation before the National Safety Conference in September.

### Increase in Rates

A brief discussion was held regarding feedback on the broadcast message to membership regarding the various rate increases. It was noted that only about 4 responses were received and all were extremely positive in nature.

### PDC for the Fall Meeting

D. Levine noted that there is a conflict with the scheduling of the Labeling and HazCom 101 classes in regards to course instructors – some instructors are scheduled to do both courses at the same time. The conflict also extends to the BOD meeting on Monday afternoon. It was noted this problem would be looked in to by the PDC committee.

### Fall Program Committee Update

A. Brockhaus reported confirmation of a speaker to address the issue of Nanotechnology, on Wednesday AM hopefully (originally scheduled for Tuesday). She noted there had been some question as to the applicability of this topic to SCHC members, but the Program Committee felt it was a very topical subject. Also scheduled to be on the Fall Program is the subject of Control Banding; this will be a panel discussion that is anticipated to include using GHS as part of control banding and also NIOSH research on the issue.

She also reported they are still looking for a speaker from the NACD on emergency response; confirmed that the anniversary program would include Adria Casey and Thayer Talcott; the suggestion was made it also include John Gillick.

### Potential of Working with Other Organizations/Associations

It was suggested that an effort be made to identify other organizations (CSPA, ISSA, etc) that SCHC could work with on a professional basis. Mark Cohen was appointed Chair of an ad hoc group that is to prepare a proposal for an external communications tool that can be sent to other trade associations and professional organizations regarding this issue. One of the suggestions made was to give these organizations the opportunity to put links from our website to theirs for member use. It was asked that BOD members e-mail Mark with a list of associations/organizations that should be considered for this work.

#### Next Meeting

The next SCHC BOD conference call is scheduled for Thursday, June 17<sup>th</sup> at 9:00 am.

#### Meeting End

M. Sullivan ended the call at 10:30 am.

Respectfully submitted,

Donna Edminster

D. Edminster