

**SCHC Board Meeting
February 17, 2005**

ATTENDANCE:

Board of Directors:

Present

Michele Sullivan - Chair
Pam Kreis – Secretary
Denese Deeds - President
Bob Skoglund – Past - President

Mark Cohen
Len Hong
Ann Brockhaus - VP
Dan Levine
Bill Starr
Donna Edminster

Absent:: Stacie Eakin

MEETING OPENED

M. Sullivan opened the meeting at 9:05 a.m.

APPROVAL OF MINUTES

The minutes from the December 16, 2004 meeting were reviewed. A motion was made and seconded by Denese Deeds and Len Hong, respectively, to accept the minutes. It was approved.

The minutes from the January 20, 2005 meeting were reviewed. A motion was made and seconded by Dan Levine and Mark Cohen, respectively, to accept the minutes. It was approved.

1. Program

The problem with the ecotox speaker was discussed. Ann Brockhaus will follow-up with Suzanne and Tracy to resolve the problem. Ann will email the result to the Board. Ann discussed topics under consideration for the fall meeting – Latin America Hazcom, reactive hazards, organic dust hazards, GHS implementation in other than the big 3 (maybe New Zealand).

2. Professional Development

The courses for the Spring are all in order. Denese went over registrations so far. It is very early but registrations look on track except for the Transport course. Denese will email the members to remind them of the courses and hotel cut-off on March 7 (hotel cut-off is March 15).

3. Small Packaging Committee

Pam presented the re-identification of this committee. Tim Hearty offered to assemble a document on small packaging issues/strategies that have been discussed by the committee and turn it over to the HazCom Resources Committee. The committee will be instructed to be sure that no solutions are endorsed, only presented as possible strategies. Pam will suggest that they sunset the committee. Dan stated that the committee needs to provide information of value to SCHC as a whole to function as a committee. The Board discussed the possible new committee as Emerging Issues

Impacting Hazard Communication. There was a general discussion regarding the appropriateness of a committee for discussion of issues but no actual work product. The committee could gather pertinent information and disseminate it to the membership. It cannot be just an information exchange. They need to bring the information to the meeting, newsletter, etc. and develop appropriate projects. Pam suggested that the Board suggest this new committee. Len suggested that we open the discussion to see what additional committees might be useful to SCHC. Perhaps we could put a note in the meeting materials regarding possible new committees.

Action items - Pam will follow-up on sunsetting Small Packaging and email Denese on the new Committee idea.

Denese will develop material for the meeting materials and announce a meeting at the normal committee time to discuss possible new SCHC committees.

4. OSHA Alliance

Ann reported on the February 9 Alliance Committee call. The committee will meet at lunch on Tuesday. There was a discussion about SCHC providing lunch. Denese will get some ideas and cost and email the Board for approval. Michele and Denese reported on the OSHA Alliance meeting in DC on HazCom issues.

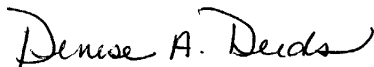
5. Other Business

Pam has been asked to analyze the fall meeting financial data to see how the increases have affected the bottom line. She will have a detailed report for the next meeting.

Meeting adjourned at 10:15 a.m.

Next meeting is Thursday, March 17, 2005 at 9 a.m. via conference call.

Respectfully submitted

A handwritten signature in cursive script that reads "Denise A. Deeds".

Denese Deeds
Acting Recording Secretary