

SCHC BOD Meeting Minutes 6/16/2005

Absent:

Mark Cohen
Daniel Levine
Bob Skoglund
Bill Starr

Present:

Amy Breedlove
Ann Brockhaus
Denese Deeds
Stacie Eakin
Len Hong
Pam Kreis
Michele Sullivan

Meeting Opened by Michele Sullivan at 9:05am eastern (8:05am central)

Approval of minutes:

Approval of the May Minutes were deferred until next conf. call for some rewording. Several changes were made. Pam Kreis will make necessary changes.

Planning Meeting:

- Meet Wednesday Afternoon and Thursday morning. Ann offered ORC conf. room for meeting.
- Denese proposed to have Committee chairs on Wednesday and BOD on Thursday (20 people).
- Michele to contact Lori to send to committee chairs notice for Wednesday meeting (RSVP).
- General discussion 1 hour and break up into general groups and adjourn at a later time that day. Discuss long range planning, arrangements, professional development, Ownership of PDC's?, etc. Growing PDC's?, HazCom Certifications? Annual meeting schedule (2 or 1 per year).
- GHS Impacts on what SCHC does. SCHC direction could drive membership increase, offer electronic courses, membership in general, Poster Session ideas.
- Financial discussions deferred to Thursday meeting. Agenda prior to meeting. What are others doing, impacts on one meeting per year, impact on PDC's, do we still offer twice a year. Vendor and Poster session at the same time. Make meeting longer.
- Len will begin development of framework on how fall session should go. Facilitation time framework. Will send to others involved. Will have document submitted for review by July 21st.

Alliance Checklist to OSHA:

- The BOD will determine who will sign the submittal letter. OSHA will have the final say on the requirements vs. recommendations.
- Ann will send to Michele and Denese draft letter and checklist. Send to John Gillick for legal review.
- Document is from an OSHA Stakeholder and will more than likely be modified many times from original document submitted.

Program Committee:

- Fall program changed to reflect GHS Issues.
- Some topics to be finalized include:
 - EU position on GHS.
 - South American HazCom
 - Industry Perspectives

Membership List:

- Denese Deeds discussed sister organization, CHCS, in UK membership list options. CHCS has locked .pdf distributed to members with the option not to include contact information. These issues were raised because of members' concern with disclosing contact information and contacting BOD members. Consider options for SCHC members for attendee/directory list inclusion or exclusion.
- Contact Lori about ease of changes similar to CHCS organization. Electronic vs. paper hasn't been decided.
- Name and a Yahoo account to capture the members that contact

Next conf. call meeting July 21st and Amy Breedlove or Mark Cohen will be recording secretary.

Meeting was adjourned at 10:05am eastern (9:05am central)

Stacie Eakin