

**SCHC Board Meeting:  
January 20, 2005**

**Attendance:**

**Board of Directors:**

**Present:**

Michele Sullivan – Chair  
Bob Skogland - Past President  
Bill Starr  
Mark Cohen  
Stacie Eakin

Denese Deeds – President  
Ann Brockhaus – Vice President  
Dan Levine  
Len Hong

Absent: Donna Edminster (excused), Pam Kreis - Secretary/Treasurer

**Opened Meeting:**

Michele Sullivan opened meeting at 9:00am (et).

**Approval of Minutes:**

The review of the minutes from the December 16, 2004 meeting was deferred.

**1. SCHC-OSHA Alliance Update:**

Eri Hirumi updated the MSDS checklist to submit to OSHA Region 1 for field testing. SCHC is still waiting for comments from OSHA. Denese and Dan will be leading up the preparation of the guidance document for the checklist and training course content used to train inspectors in the application of the checklist.

The names of about thirty SCHC volunteers for the NIOSH peer review minimum MSDS information project were sent to OSHA. OSHA/NIOSH will select the people to participate in the NIOSH peer review.

**2. SPRING MEETING UPDATE FOR DEVELOPMENTAL COURSES:**

The schedule for professional development courses offered during the spring meeting was discussed. Two full day courses are still open for Saturday and Sunday and one half-day course on Monday. Inserting the DOT Transportation course for Sunday and the International Chemical Control Laws on Saturday were presented as possibilities for these empty slots. Bob Skoglund will contact Pam Kreis to verify her availability for the Saturday slot. Bob will not be able to attend the 2005 spring meeting but will have back-up instructors for all of his scheduled courses except the Asia-Pacific Rim and Latin America HazCom which will not be offered for the spring meeting.

**3. PROGRAM COMMITTEE:**

Possible speakers to cover Ecotox HazCom have not been determined. Stacie Eakin suggested Dave Peters of Monsanto or John Brunhke of Milliken as possible candidates for this presentation. The invited speaker for VOC's HazCom on MSDS and Labels has accepted but a determination on travel arrangements and reimbursements is still undecided.

**4. UNITAR:**

The second in the series of UNITAR/ILO regional GHS workshops was the "South America Sub-regional Workshop on Chemical Hazard Communication and GHS Implementation", which took place in São Paulo (at FUNDACENTRO), Brazil, from 29 November to 2 December 2004. The workshop went well and was well received. Michele will provide more detail as it becomes available.

**5. NEW BUSINESS:**

The SCHC member website was hacked. Dan Levine suggested establishing Yahoo HazCom group which can be controlled. Users of the site can subscribe to a journal which gives a summary of the site groups. Based on BOD approval this option will be pursued with Scott and Tim.

Michele Sullivan informed the BOD of the upcoming Control Banding Workshop scheduled for March 9-10 in Washington D.C. to which SCHC was invited. The purpose of the workshop is to develop information and advance this process forward.

An AIHA white paper on MSDSs which mentioned SCHC was circulated throughout various AIHA Committees for review and comments. Denese Deeds volunteered to submit comments in her name to the appropriate AIHA committee.

Meeting adjourned at 10am (ET).

Next scheduled BOD meeting is Thursday February 17, 2005 at 9:00a.m. (ET) via conference call.

Respectfully submitted

Stacie Eakin