

**Minutes of the SCHC Board of Directors Meeting
17 July 2008**

In attendance:

Michelle Baker
Amy Breedlove
Ann Brockhaus
Mark Cohen
Stacie Eakin
Len Hong
Pam Kreis

Bernadette Lindquist
Dave Peters
Angela Rath
Bob Skoglund
Michele Sullivan
Darlene Susa-Anderson

Guests:

None

Regrets:

Suzanne Matuszewski

Start of Meeting:

The meeting was opened at 9:06 a.m. (EDT). Angela Rath was acting Recording Secretary.

Agenda:

Approve Minutes – April, May, June and July 1
Update from July 1 call regarding hotel arrangements and beyond
OHSA Request Regarding Deana Holmes
SCHC Representation during Interviews and Article Situations
GHS/Alliance Sheet Update
Outreach Committee Monthly Update
Discuss Options to Reduce Meeting Expenses
HazChat Participation

Approval of Minutes:

May meeting minutes were approved as amended. June meeting minutes were approved as corrected. Committee replacements were approved.

DISCUSSION ITEMS

Update from July 1 call regarding hotel arrangements and beyond

Board agreed on the Arrangement Committee's recommendation for New Orleans as the host city for the Spring 2010 meeting.

OSHA Request Regarding Deana Holmes

OSHA has asked if they can send a staff person to the GHS and HazCom 101 courses at no charge. The executive board decided they would extend the invitation to them since they have always provided speakers to SCHC meetings

and courses at no charge. It was agreed by the Board that this was indeed a good idea.

Discussion of Committee Chair and Liaison

A list of committee chairs and Board liaisons will be put together by the web committee. It will be sent to the Board to be checked for accuracy. Once approved, it will be posted on web.

SCHC Representation during Interviews and Article Situations

A reporter for "Occupational Safety and Health" had contacted the President to ask some specific questions on GHS and REACH for his magazine. Care must be taken for all Board members to make sure comments expressed are those of the individual and not of the society. This particular interview was used as an opportunity to promote SCHC and the OSHA Alliance through the eyes of the professional. It is hoped it can be used as an Alliance milestone if they make a copy of the article available.

GHS/Alliance Sheet Update

Two information sheets have been posted. Several are in progress. The OSHA website states they are completed but they do not have hyperlinks to the pages.

The committee is now working on getting a schedule for the MSDS Authoring course to be taught and arranging for instructors.

Marketing Committee Monthly Update

The Outreach Committee has met and they are working on projects that will increase awareness of SCHC and promote meetings and courses.

Chemical Safety Board Letter

The Chemical Safety Board has sent SCHC a letter requesting SCHC to support their position on new guidance for Material Safety Data Sheets. Although SCHC cannot take an official position, the Program Committee has added a speaker from CSB to speak at the Fall meeting. A weblink will be added on the SCHC website so members can read the position if they choose to. An ad hoc committee will work on an e-mail that will notify members about the CSB position.

Discuss Options to Reduce Meeting Expenses

There was a discussion on the high cost of copying and shipping of the materials to meetings. It is thought we could reduce these costs if we were to offer participants a CD rather than paper copies. It was decided that a list of these costs for the past 3 years will be forwarded to the PDC for their review. The treasurer will get together with the Arrangements, Program and PDC chairmen to see if there are any ideas on how these costs can be reduced that seem feasible to the society.

HazCat Participation

The Web Committee is working on a demo for the Fall meeting that shows how to use HazChat. They are looking to give away a prize in a lottery for those who post or respond to a post. The prize has not been settled on yet. On-line registration is something they are also working on, hoping to have it available to the membership for Fall 2009.

Gap in the Fall Program

There is currently a gap in the Fall meeting program. Suggestions were made by Board members to fill the gap.

Meeting Adjourned 10:12

Angela Rath
Acting Recording Secretary