

Minutes from August 17, 2006 SCHC Board Call

Attendees: Amy Breedlove, Ann Brockhaus, Mark Cohen, Denese Deeds, Len Hong, Pam Kreis, Dan Levine, Suzanne Matuszewski, Dave Peters, Bob Skoglund, Michele Sullivan

Missing: Stacie Eakin, Bill Starr

- There was a brief discussion before the meeting officially started concerning some email traffic begun by Dan Levine concerning SCHC members' ability to purchase the new American National Standards Institute (ANSI) labeling standard at a discount from American Chemistry Council (ACC). The discussion continued after the start of the meeting. Denese will email Lori Chaplin to determine if she has any information about previous ACC agreements with SCHC concerning discounts and then will contact Susan at ACC, or will contact ANSI directly.

- The meeting was called to order at 9:10 a.m.

- The minutes from the July meeting were accepted as last distributed, without discussion.

- Alliance Update

Mark Cohen began by telling the Board about a conference call that was held with OSHA staff, Maureen O'Donnell, Jackie Annis, Jennifer Silk, and Beth Sherfy. They thought the web page was good but still needed some updating. Mark said he would do that. He reported that OSHA will be at the Fall conference. There are two Alliance activities – 1) training – for which Dan Levine is the lead; and, 2) the subgroup doing the GHS fact sheet led by Mark. They are meeting later in August and at the Fall meeting. People were reminded that anytime you mention the Alliance in a talk or presentation, let the Board know – we get credit each time it's mentioned. Mark mentioned that he'd seen an email from ISSA¹ promoting the Alliance website and OSHA is also using it as an example.

Dan reported that the training subgroup is made up of himself, Dave Peters, Margaret Samways, and Kym Seth. They've had a conference call and outlined the criteria for the types of students who should attend the course. Mark has the document for review. When it's returned it goes to SCHC and OSHA for review, by Cathy Cronin in OSHA's training office. The criteria are that students should have a basic understanding of chemistry; be knowledgeable of scientific concepts, be from a company subject to the OSHA standard, and come with information on one of their products (to use in class exercises). The group's goal is to have a high degree of interactivity so classes will be limited to 20 students for best results. 3 of the 4 group members will be at the Fall meeting. Ann pointed out that it's helpful to set out expectations, especially for a one day course; allows those who really need it, i.e., MSDS writers, to attend. Labeling issues could be handled by modifying our existing labeling course. The subgroup plans two conference calls before the Spring meeting.

- American Disabilities Act (ADA) Update

Denese received information from the lawyer who's been helping on this issue. The document was distributed to the ADA subgroup. The group is planning a conference call to discuss the document and decide how to proceed. Some clarification is needed from the lawyer before they proceed.

¹ ISSA is an international trade association for the cleaning industry.

- Strategy Updates

Len said that the Profession Development group hasn't done anything since the last Board meeting but they will push to have a draft report by the September Board meeting. Bob reported that the meeting group also hasn't done anything since the last meeting. Amy reported that the demographics group has compiled their survey results and has a conference call planned for August 23rd but wondered what kind of report was needed for the September Board meeting. It was decided that just a report of each group's status was needed, not a report with recommendations. People were reminded to either get copies of their reports to Lori before the meeting, or bring enough copies with them.

- Fall Meeting Update

The meeting attendance is looking very good right now. On the basis of Lori's email from the previous evening, student registration is now 161 and meeting attendance is 164, which includes speakers, exhibitors, board members, etc. Bob pointed out that late registration for courses is a relatively new phenomenon. In the past people registered early because they were afraid of the courses filling up too quickly; he's not sure why that changed. Len asked if anyone thought people would cancel because of the anniversary of 9-11 and whether we should make any contingency plans. Ann responded that if something actually happens, we can deal with it then, that there's no need to make a policy now. Dave pointed out that Homeland Security may raise the threat level as well.

If the OSHA GHS ANPRM² is published, we may send out another meeting reminder. Ann is on vacation next week; Denese offered to send the notice to Lori for publication if the ANPRM is published.

Consumer Product Safety Commission (CPSC) did not accept the invitation to participate in the GHS panel at our meeting. Patricia Bittner is the new GHS person at CPSC and David Brown, the Director of Environmental Policy, at the State Department, is State's GHS manager. Both will be invited to the meeting as SCHC's guest.

Mary Rudolph, Chairman of the Exhibit Committee, sent an email stating that one of the vendors wants to do a contest with a very expensive prize. She was thinking of sending out a notice to the other vendors apprising them of that fact and wanted to know the Board's opinion. Board members were reminded that vendors are allowed to give prizes; that SCHC doesn't provide vendors with the SCHC mailing list, but vendors can become an SCHC member and, using the membership directory, create their own mailing lists; and that SCHC should not promote, or do a mailing about, any individual vendor's exhibit or prize. Denese said she would talk to Mary to determine what Mary felt comfortable doing on this issue.

- Other Updates

Bob mentioned that the EU GHS proposal is scheduled to be published on the web on August 21st but wasn't sure that date would be met. The proposal will be open for 8 weeks for comment. Amy note: The EU website has published the proposal. The comment period extends until October 21, 2006. The proposal can be found on the following website:

http://ec.europa.eu/enterprise/reach/ghs_consultation_en.htm

² Globally Harmonized System Advanced Notice of Proposed Rule Making

The September 21st board meeting is cancelled.

Respectfully submitted,

Amy Breedlove